

COURSE OUTLINE

Course Code / Title : HA1003 Introduction to Public Administration and Policy

Pre-requisites : Nil

No. of AUs. : 3

Contact Hours : 39

Course Aims

This core course aims to develop your understanding of key concepts, principles and theoretical approaches of public administration and public policy that are essential for future social science-related courses and careers. Besides, it aims to develop your reflective capacity and enable you to link theory to practice through case studies and policy debates. You will also learn to write a critical research paper, with proper document and citations that would be useful for future social science-related courses.

Intended Learning Outcomes (ILO)

By the end of the course, you should be able to:

- 1) Explain differences between the Traditional Public Administration and New Public Management models.
- 2) Apply key concepts and theories to real world situations.
- 3) Evaluate the merits and demerits of different tools that governments can use to improve public sector performance.
- 4) Compare the reform experiences of different countries to identify and evaluate critical success factors.

Course Content

List of key topics taught:

- The distinctive characteristics of public organizations
- The traditional public administration model
- The New Public Management model
- Public sector reforms
- Ethics and accountability in the public sector
- Crisis management
- The policy cycle

- The politics of public policy
- Theories of policy learning
- Public policy analysis
- Comparative public policy

Course Assessment

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|-----------------------------------|----------------------|
| CA1 - Class Participation | : 5% |
| CA2 - Presentation and Discussion | : 10% |
| CA3 - Take-home assignment | : 5% |
| CA4 - Final Essay | : 25% |
| Final Examination | : 55% |
| Total | ----- 100% |