## FINANCIAL ASSISTANCE (Full Time Undergraduate Programme)

## **Supporting Documents**

Schemes: Bursary, Study Loan, OSP Travel Award, OSP Loan, Student Loan

	DOCUMENTS REQUIRED	
	Loans (e.g. Study Loan, OSP Loan, Student Loan)	Non-Loan Only (e.g. Bursary, Travel Awards)
Application Form     Copy of NRIC (for Singaporean / SPR student) OR     Copy of Passport (for International student)     (must be clear copy)		Application Form
Parents or Guardian	ID Document <sup>1</sup> Income Document <sup>2, 4</sup> Divorce / Separation / Death Certification <sup>3</sup>	ID Document <sup>1</sup> Income Document <sup>2, 4</sup> Divorce / Separation / Death Certification <sup>3</sup>
Siblings staying in the same tousehold  ousehold  regardless if they are/are not contributing nancially to household)  • ID Document¹  (may cover or blank-off the NRIC number)  • Income Document²		ID Document <sup>1</sup> (may cover or blank-off the NRIC number)     Income Document <sup>2</sup>
Other relatives staying in the same household (if any)		
For married applicant Spouse Children (if any)	ID Document <sup>1</sup> (may cover or blank-off the NRIC number) Income Document <sup>2</sup>	ID Document <sup>1</sup> (may cover or blank-off the NRIC number) Income Document <sup>2</sup>
For loans application Guarantor	ID Document <sup>1</sup> (must be clear copy)     Income Document <sup>2</sup>	Not Applicable

Notes:	COPY OF		
ID Document	NRIC (front and back) OR Birth Certificate OR 11B OR valid Passport (Please ensure copy is clear)		
Income Document		Latest payslip dated not more than 3 months back	
	Employed	OR Latest Income Tax Notice of Assessment for year of assessment	
	Employed	OR Letter from employer indicating latest income	
		Latest Income Tax Notice of Assessment for year of assessment	
	Self-employed	(If tax doc not available: Provide <u>both</u> Self-declaration form^ + CPF Transaction History showing past 6 months transactions*)	
		Both Self-declaration form^ + CPF Transaction History showing past 6	
	Unemployed / Housewife / Retiree     / Unemployed part-time student	months transactions* OR Retirement letter	
		(For Grandparents aged 65 and above, submit only the Self Declaration Form. CPF doc is not required.)	
	Full Time Tertiary Student aged 25     & above	Document showing full-time status (e.g. Admission offer letter OR Certification Letter from school)	
	Full Time Tertiary Student aged 24     & below	Student card OR Admission offer letter	
	Pending enlistment / Enrolling into tertiary institution (aged 21 & below)	Self-declaration form <sup>^</sup> OR Enlistment letter OR Admission offer letter	
	Student aged 18 & below	No income doc required. Only ID doc is required.	
	NS (Full Time)	11B OR Enlistment letter	
	Note:  @ Pay slip or Employer letter must <b>NOT</b> be dated more than 3 months back (e.g. if submitting docs in Jun, document to be dated EITHER Apr OR May OR Jun)		
	(If income fluctuates month to month, it would be advisable to provide payslips for a few months - recent past 3 or 6 consecutive months.)		
	* CPF Transaction History is only applicable to Singaporeans and Singapore Permanent Residents.		
	^ Use the Self Declaration Form enclosed.		
	All documents submitted must be dated not more than 3 months back		
If parents are either divorced			
separated or deceased	Copy of Income document is required if staying in the same household.  Income document is not required if holds in not staying in the same household.		
	Income document is not required if he/she is not staying in the same household  • Death certificate		
	(if you had provided a copy of the divorce/ death certificate in your previous year's application, you do not need to submit again.)		
For married applicant	No income document is required if the parents are not stare.     No income document is required if spouse is divorced/sep		
		Jan :	

## **SELF DECLARATION FORM**

I,		(family member's/relative's name),	
Iden	ntity Card/Passport No	declare that I am:	
	self-employed as a	(occupation)	
	unemployed		
	housewife		
	retiree		
I am	n:	ncome of SGD\$	
	☐ not drawing any income		
I am	n the father/mother/spouse/sibling/r	elative* of student	
		(NTU student's name)	
Sigr	nature of family member/relative	Date	
*del	lete accordingly		
		s/relatives who are either self-employed, unemployed, ot applicable for employed family members/relatives.)	
0	For a family member/relative who is a Singaporean or SPR, <u>in addition</u> to this Self Declaration Form, please also <u>provide the latest copy of CPF Transaction History</u> ^		
	showing past 6 months transact		
	, (e. <sub>{</sub>	latest Transaction must <b>not be more than 1 month</b> old g. if submitting application in <b>Jun</b> , statement to capture insactions from EITHER <b>Dec to May</b> OR <b>Jan to Jun</b> ).	
0	One self-declaration form per fa	mily member/relative. Please make more copies if needed.	