



# IRB 360 NEWSLETTER

ISSUE 2024/02

Connecting Research with Ethics

## Proper Documentation of Consent

**Informed consent** is a key step when conducting Human Subjects Research. Regardless of the format in which consent is obtained, it is necessary to **PROPERLY DOCUMENT** the process as proof that informed consent had been obtained from all participants.

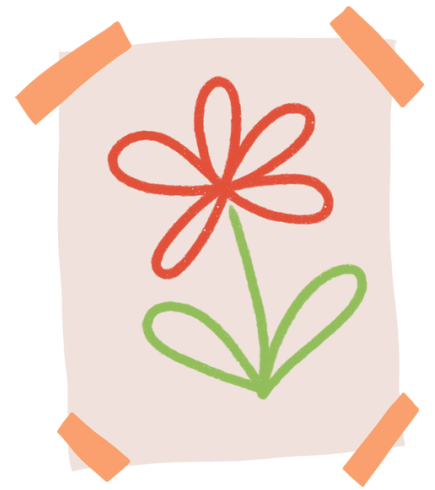
FORMAT	SIGNATURE	PROPER CONSENT PROCEDURE	WAIVER OF WRITTEN CONSENT REQUIRED?
Hardcopy Consent	Physical (wet-ink) signature	Information about the study should be presented within the consent form, along with a <b>verbal discussion</b> with the participant prior to signing.	
Softcopy Consent	Digital signature or e-signature		
Implied Consent	Signature not required	Information about the study should be disseminated in the form of a verbal discussion, a participant information sheet provided prior to the study, or a short written statement incorporated at the start of the survey.	✓
Verbal Consent		The entire process of a verbal consent <b>must be recorded</b> i.e., the study team's verbal discussion with the participant, and the participant's agreement to take part in the study. The audio/ video recordings (which constitute personal data) should be securely stored according to NTU's DGP requirements.	✓

[CLICK HERE](#) >> **FOR MORE INFORMATION ON WAIVERS OF APPROPRIATE CONSENT**

## Assent Guidelines

**Assent** is a child's affirmative agreement to participate in research. For research involving minors (a person who is below 21 years of age and who has never been married), obtaining assent may be appropriate out of respect for them as persons developing capacity.

The [Assent Guidelines](#) has recently been added to our IRB guidelines page with information on when and how to obtain assent. We encourage all PIs to refer to this guide when conducting research on minors.



[CLICK HERE](#) >> **TO ACCESS THE ASSENT GUIDELINES**

## NTU-IRB Social, Behavioural & Educational Research Workshop 2024

**UNLOCK THE SECRETS to faster IRB approvals!**

Attend this workshop and leave with the knowledge and confidence to **navigate the IRB process with ease**. Discover tips for submitting IRB applications and common pitfalls to avoid.



**Date: 13th March 2024**  
**Time: 2pm-4pm**  
**Venue: LT25, South Spine, SS1-B2-01**

Register at [https://event.ntu.edu.sg/SBER\\_2024](https://event.ntu.edu.sg/SBER_2024) or scan the QR code



Refreshments will be provided



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Brought to you by:  
**Research Integrity and Ethics Office (RIEO)**

Refer to our website for more information on IRB Guidelines [here](#).