

School of Mechanical & Aerospace Engineering

MAE Graduate Studies Office

50 Nanyang Avenue, Blk N3-02B-62, Singapore 639798, Tel: 67904955 Fax: 67919690 Email: MAE.MSc@ntu.edu.sg**Application for Conversion of Option of Study**

Note: 1) This form is to be completed if you would like to convert your Option of Study.

- 2) Students selecting **Coursework and Dissertation** must complete eight courses prescribed by the programme and submit a dissertation on an approved project. Students selecting **Coursework Only** must complete ten courses prescribed by the programme.
- 3) You are allowed to apply for conversion of Option of Study only once in your entire candidature and reversal of decision after approval is not allowed.
- 4) All applications are subjected to approval.

Convert Option of Study : From “*Coursework Only*” to “*Coursework & Dissertation*”

Convert Option of Study : From “*Coursework & Dissertation*” to “*Coursework Only*”

Name of Student: _____ Matric No. : _____

Programme: _____ Contact No.: _____ Email Address: _____

Admission Date: _____ Max Candidature: _____ Status: Full Time / Part Time*

Reasons for Application for Conversion of Option of Study

Reasons (attach separate sheets if necessary) :

For student opting for “Coursework and Dissertation” option, please confirm your dissertation title and supervisor before submitting the request to change your option of study.

* Note: Please consult your supervisor and programme director if you deviate from the registered project scope and title during your research.

Dissertation Title *			
Dissertation Supervisor	<hr/>	<hr/>	<hr/>
	Name of Supervisor	Signature	Date
Dissertation Co-Supervisor (Only where relevant)	<hr/>	<hr/>	<hr/>
	Name of Co-Supervisor	Signature	Date

I confirm that this is my only conversion in the entire candidature.

I confirm that I am aware that my dissertation must be the result of my original research that is free of plagiarized materials and has not been submitted for a higher degree to any other University or Institution.

Student's Signature & Date : _____

For Official Use

Part 1: Programme Director

[Recommended / Not Recommend*]

Remarks:

Programme Director

_____ Name

_____ Signature & Date

Part 2: Assistant Chair (Graduate Studies)

[Supported / Not Support*]

Remarks:

Assistant Chair (Graduate Studies)

_____ Name

_____ Signature & Date

Part 3: Associate Chair (Academic)

[Approved / Not Approved*]

Remarks:

Associate Chair (Academic)

_____ Name

_____ Signature & Date