

**Workshop Order Form**

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| Part name\*: |  | |
| Name of requester\*: |  | |
| PI name\*: |  | |
| Contact number\*: |  | |
| Submitted date\*: |  | |
| Estimated Man-Hours: | Estimated Material Cost: | Estimated Man-Hours Cost: |
| Remarks: |  | |

Detail of Drawing:

Supervisor Approval\*:

Received by:

Date: