**Appendix 4 – Checklist for Training and Education Content for Noise Monitoring (Sample)**

School / Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Processes Involved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Conducted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Trainee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Indicate with “√” accordingly**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/N** | **Contents to be Trained** | **Yes** | **No** | **Remarks** |
| 1 | Relevant provisions of the WSH Act, WSH (Risk Management) Regulations, WSH (Noise Regulations) and WSH (Medical Examinations) Regulations |  |  |  |
| 2 | Adverse effects of noise on hearing |  |  |  |
| 3 | Purpose of wearing hearing protectors |  |  |  |
| 4 | Advantages, disadvantages and attenuation of the various hearing protectors |  |  |  |
| 5 | Instructions on the proper selection, fitting, use, care and maintenance of hearing protectors |  |  |  |
| 6 | Importance of the consistent wearing of hearing protectors |  |  |  |

Trainer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trainee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_